



## MAD/TAM Top Secret! Camporee Registration Instructions

Washington Crossing Council is using Tentaroo Event Management for MAD/TAM Top Secret! Camporee registrations. This is a log-in system that allows you to add additional participants after an original transaction has been processed.

### Important Notes

- All WCC units that were chartered in 2018 have an existing account, please email [events@washingtoncrossingbsa.org](mailto:events@washingtoncrossingbsa.org) for your log-in credentials.
- New WCC Troops (since 2018) that have not created an account yet refer to page 2.
  - *Please note linked Troops sharing a Troop # will share a Tentaroo account. The system does not allow duplicate accounts with the same unit type & number in the same district.*

Follow these steps when you are ready to begin registration:

- Log in to: <https://wc.tentaroo.com>
- Update your roster
  - Select "**Manage my Group**" in the menu on the right side of the screen
  - Add new youth and adult members to your roster by clicking the plus (+)
- Select **Events** on left side of the screen
  - Select **Mercer Area District Camporee**
  - Select **MAD/TAM Top Secret! Camporee**
  - Select **Register for Event**
  - **Enter the numbers** of youth & adult spots for your unit type (You do not need to know your final total number or specific Youth & Leader names to reserve spots at the event. You can continue to add spots to your registration until the event sells out.)
    - Packs – not applicable for this event
    - Troops – Scouts BSA & Scouts BSA leaders
    - Crews & Ships – Venturers/Sea Scouts under 18, Venturers/Sea Scouts 18-20, & Venturing/Sea Scout leaders
    - Complete the Primary & Alternate Event Contact fields and click **Next**
  - Campsite Screen Click **Next** (your campsite will be assigned by the event coordinator)
  - Confirmation
    - Review Spots and Total Event Fees and click **Complete** (bottom right)
  - **Complete the Checkout Process – your spots are NOT confirmed until paid**
- You may assign Youth and Leaders to the paid spots any time up to October 21st.





If you are a new WCC Troop that was not chartered in 2018 (or an out of Council Unit that has never registered in WCC's Event Registration), you will need to create a new Unit account.

- Create Account
  - Select Event: **MAD/TAM Top Secret! Camporee**
  - Account Type: **Unit**
    - **Please do not create Individual/Family accounts for your Unit.**
  - Complete the Create Account form
  - Verify your email address. If you do not receive the verification e-mail within a few minutes, check your spam/junk folders.
- Once your account is verified, begin the registration steps on page 1.

**Troubleshooting: Access the [Tentaroo User Manual](#) if you need help creating an account or registering.**

