

**WASHINGTON CROSSING COUNCIL, BSA**  
**2019 UNIT VERIFICATION WORKSHEET & PAYMENT FORM**

**UNIT:** \_\_\_\_\_

**DISTRICT:** \_\_\_\_\_

Use Blue or Black Ink only.

**CUB PACKS Requirements:**

- One Cubmaster (CM)
- One Chartered Organization Rep (COR) \*\*
- One Committee Chair (CC)
- Two Committee Members (MC). May include New Member Coordinator (NMC) and Pack Trainer (PT).
- At least one Den Leader who may be a Lion Guide, Tiger, Wolf, Bear or Webelo Leader.

**BOY SCOUT TROOPS, VENTURING CREWS or SEA SCOUTS Requirements:**

- One Scoutmaster (SM), Crew Advisor (NL) or Skipper (SK)
- One Chartered Organization Rep (COR) \*\*
- One Committee Chair (CC)
- Two Committee Members. May include New Member Coordinator (NMC).

\*\* COR must be the same for units chartered with the same organization. The COR is the only Adult allowed to hold two registered positions in the same unit, but the COR may only multiple as the Committee Chair (CC) or Committee Member (CC).

Each unit must have five paid youth members to recharter. Multiple registrations DO NOT COUNT as part of the five.

An application is needed for all **NEW ADULTS** and **YOUTH**. Be sure that the SSN, DOB and signatures on adult applications and disclosure statement are included so the Criminal Background Check can be completed. All applications, including PA-15 required documentation (if applicable) should be included with Charter Paperwork. Information is available on the Council Website or using the following link: <http://www.bsawcc.org/Resources/pa-background-checks>

For Venture Participants over 18 years old but not yet 21, an adult application with signatures, disclosure page, and youth protection training are required for registration to be processed.

CIRCLE position on charter or application IF ADULT IS NOT PAYING. This indicates the person has a multiple registration. Indicate where fee is being paid (i.e., Troop, Crew, District).

**There is no Transferring at Recharter time.** All WCC units recharter at the same time, so the Scout or Scouter will complete the current charter year with one unit and start the new charter year with another unit.

Checks should be made payable to: WCC, BSA. Credit/debit cards cannot be accepted for charter payments done through the Council Office.

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Commissioner Check

**REGISTRATION FEES (Youth)**

Re-registering Youth	_____ @ \$33.00	_____	_____
New Youth Applications	_____ @ \$33.00 =	_____	_____
November Registrants	_____ @ \$4.00 =	_____	_____
Boys Life	_____ @ \$12.00 =	_____	_____
November Boys Life	_____ @ \$2.00 =	_____	_____

**REGISTRATION FEES (Adults)**

Re-registering Adults	_____ @ \$33.00 =	_____	_____
New Adult Applications	_____ @ \$33.00 =	_____	_____
Multiple Adults	_____ @ 0.00 =	_____	_____
November Registrants	_____ @ \$4.00 =	_____	_____
Boys Life	_____ @ \$12.00 =	_____	_____

**CHARTER FEE** \$40.00 \_\_\_\_\_

**UNIT ACCIDENT & SICKNESS (including Tiger and Lion Partners)**

Total Youth & Adults \_\_\_\_\_ @ \$2.00 = \_\_\_\_\_

**TOTAL FEES due for Recharter.....** \_\_\_\_\_

New Applications with required signatures \_\_\_\_\_

PA-15 Paperwork Included (if applicable) \_\_\_\_\_

Youth Protection Training verified for all Adult Leaders \_\_\_\_\_

FOS Commitment Form Completed \_\_\_\_\_

JTE Scorecard and Order Form (if applicable) \_\_\_\_\_

Charter Renewal Report Package with  
 Signature of Executive Officer (EO) \_\_\_\_\_

Signature of Unit Leader \_\_\_\_\_

Payment of Fees: \_\_\_\_\_

Meeting Place and Time:

Commissioner Review: \_\_\_\_\_

Date: \_\_\_\_\_

District Executive Review: \_\_\_\_\_

Date: \_\_\_\_\_

Annual Charter Agreement with IH Signature: Attached: \_\_\_\_\_  
 Previously Submitted: \_\_\_\_\_ (Date)